



# St Catherine's RC Primary School, Didsbury

## Parent Teacher Association

### Minutes for PTA Members Meeting: Wednesday 10 July 2019

#### 7.00pm St Catherine's School

**In attendance:** Sarah Moister (Chair), Nina Chwastek (Head teacher), Trish McElroy (Treasurer), Jenny McCormick (Teachers representative), Kate Mackenzie, Claire Clay, Vinnett Walsh (Secretary), Jo Fisher, Anna Kerins, Antoinette Meskill, Miss Quiligotti

#### 1. Apologies:

Paul Wheeler

#### 2. The minutes from the 15 May 2019 meeting approved.

#### 3. Finance update

Disco - 17 May	£849.76
Frozen Friday & preloved uniforms -21 June	£184.49
Frozen Friday & preloved uniforms - 29 June	£136.54
Frozen Friday - 5 July	£132.50
Summer Fair - 7 July	£6689.70
Balance of account as of 10 July 2019	£12778.91

Expenses of £1353.80 for the summer fair need to be deducted

Cheque for £5,000 presented to Ms Chwastek .

Trisha and Ms Chwastek confirmed that a total of £20,000 has been presented to the school to date. Ms Chwastek thanked the PTA for the cheque and confirmed that the £15,000 from last years PTA events and this academic year will go towards phase one of the playground refurbishment (£35,000) in total.

#### Review of recent events:

**Disco - 17<sup>th</sup> May** - All went well, children bringing their own water bottles was a success and something that we will do next academic year. Feedback - brain licker sweets should not be sold at the disco as they are full of sugar and food colouring. All agreed with this.

**Action:** Disco will start one hour early. Sarah to speak with Joanne Clarke about the use of the space and potentially afterschool using a room or hall in the school for the last hour.

**Frozen Friday** - Sarah thanked Trish McElroy for leading on this and managing it well. Feedback from children and parents is really positive. PTA have invested in a cooler box that is being used for this event and can be used for many events throughout the year.

**Preloved uniform sale** - Sarah thanked Liz Riding. All agreed that we would carry on with the sale of uniforms next year for the rest of the term.

**Nursery and reception new parents evening** - The event went well. The PTA provided tea and coffee and provided welcome pack.

**Summer Fair** - all agreed a successful event. Feedback was good - there were concerns that the price of lager (£3 for Carlsberg) was too expensive. We agreed that we would either reduce the price or sell a better lager for £3. Also, the certificate for the teddies should be changed from adopt to care for a bear. All agreed little pigs should be used next year as they did a great job, it created more publicity and the BBQ was great. Sarah confirmed that next year more burgers should be ordered than sausages and 400 is a reasonable amount.

### **Forthcoming events:**

**Prosecco and Ice-cream 19 Jul 2019** - Discussion about what kind of ice-cream products should be sold. All agreed that the cones and tubs of ice-cream used last year were labour intensive and required a lot of helpers. Cornetto's, Choc-ice and magnum's suggested. Discussed the pricing of these items and whether they should be more expensive than the ice lollies. Ms Chwastek commented that if we are able to get the ice-creams cheaply then this should be reflected in the price. **Action: Sarah to purchase ice cream products (not containing nut)**

**Welcome back family event - 22 September 2019** - Kate has booked the venue and the catering arrangements are in hand. The sports events are yet to be confirmed. We agreed that we would not be charging for the event but we would need a means of confirming numbers. It was suggested something could be set up on ParentMail. There will be no charge for the event and although primarily focused on new parents/carers and children to the school, it will be an open invitation. **Action: Kate to advertise the event before the end of term.**

### **Proposed events:**

Sarah identified particular dates for PTA events for the next academic year.

Frozen Fridays will continue while the weather is good.

**Bag2school (Wed 25 September 2019 ) - Action: Sarah to advertise before the end of term so parents/carers who are clearing our their clutter can use the bags and bring it in to school. The school are paid a sum depending on the weight.**

**Disco - 18th October if DJ Dom is available - Action: Sarah to contact him and book Social Club**

**Christmas Party - Sunday 1st December**

**Mulled Wine and Hampers - Thurs 5th December**

Sarah tentatively identified two movie nights so we could make use of the licence prior to its expiration at the end of January 2020.

**Summer Fair 2020** - Ms Chwastek re-visited the possibility of holding the event after school on a Friday - discussion took place about the commitment that teaching staff make not just for this event but other activities that require them to work after school/weekends. **Action: Trustees to research other schools that hold the summer fairs after school and how this is managed.**

## **A.O.B**

**Class representatives** - Sarah thanked the class reps and wants to know if they would like to continue in this role in the new academic year or if anyone else is interested.

**Update of plans for the playground** - Miss Chwastek shared plans for phase one and hoped that the school community would be happy with the results when they return in September. There will be 42K worth of work taking place over the summer.

Miss Chwastek thanked Sarah for all her hard work and for being so organized throughout the year. She also thanked the PTA and helpers who have contributed to the events which raised a phenomenal amount.

**STAMPTASTIC** - more information to be shared with parents/carers which will help raise money for the school, and hopefully ensure all our children's property is labelled.

**PTA Secretary** - Vinnett is resigning at the next AGM, after three years of being PTA Secretary. Vinnett confirmed that she will still be involved in the work. **Action: Anyone interested in being Secretary to let Sarah know and attend the AGM.**

**Vice Chair** - Sarah welcomes the possibility of sharing her role with a Vice Chair.

**AGM will take place in October.**

**Next meeting - Wednesday 18 September 2019 @ 7pm - Come along everyone !!**