



Minutes for PTA Members Meeting: Tuesday 14th November 2017

7.00pm St Catherine's School

In attendance:

Alessandra Parello (Chair), Debbie Lynch (Treasurer), Mandy Harris (Teacher Rep), Vinnett Walsh (Secretary), Claire Clay, Sarah Moister, Cathy Redford, Antoinette Meskill

1. Apologies:

Nina Chwastek (Headteacher), Sarah Conlon, Anne Cook, Jamie Richardson, Anna Kerins, Paul Wheeler and Cath Cunningham.

2. The minutes from the last PTA – following corrections were made:

Cathy Redford is **not** Co-treasurer and is not being added as a signatory for the PTA
Mandy Harris is the Teacher representative at the meeting

Corrections noted and minutes agreed.

3. Financial update: Accounts are being audited.

- Coffee morning raised - £ 130.28
- **Bank account balance £1236.06** (excluding aforementioned raised at coffee morning)

4. Review of recent events:

Coffee morning

- Event went well and the chair was overwhelmed with the response from parents to bake cakes and bring them to sell at the coffee morning.

5. Forthcoming events

Movie Night – Friday 17th November – Final arrangements discussed – Helpers to attend school at 2.30pm to assist with setting up. Juniors will be collected at approximately 2.45pm and taken to the hall, bags will be placed in the hall, not in the corridors. Infants will be brought to Yr 6 classrooms via the playground at 3pm. At 5pm there will be a member of staff at each entrance to assist with getting all the children to their parents and carers safely.

Action : Text message to be sent out by Chair of PTA for helpers
DL to post message for helpers on Facebook.

Non-uniform day – 30th November 2017 – no sports attire to be worn. Juniors will be asked to bring in a bottle and Infants to bring in chocolate on the day.

Family Christmas Party - Sunday 3rd December 2017 - Nearly sold out ! Chair confirmed that they have the community centre plus the social club area on the other side where the coffee morning is held.

Arrangements for the event are progressing well with input from lots of PTA members. There will be a cute ELF up for raffle, selection of Christmas inspired games, a magician and cakes and sweet treats to be purchased as well as two tombolas' (chocolate and bottle).

Action: Chair to confirm capacity of the community centre plus the social club

Action : DL to confirm date for wrapping selection boxes for Santa's grotto

Action : REMINDER – we need bin liners and bins all around the community centre on the day of the Christmas party to collect rubbish throughout the afternoon.

Action: MH to identify two more Elves to help out at the event to join the six that have volunteered

Mulled Wine event and Hampers – Thursday 21st December 2017

Organiser- Anne Cook

There will be choir, raffle tickets will go home with children in December and the themes for each year group will be circulated shortly.

Action : PTA Chair – to email out for help with making cakes for the event

School Disco – Friday 19th January 2018

DJ has been booked for both the school disco's in 2018.

Price will be £4 for the disco's – if anyone can think of any exciting ideas for the discos to make it more enjoyable for the children to notify Alessandra.

Action: VP to check licence for the community centre, should we decide to sell Prosecco to the parents.

Adult Social event – Saturday 3rd March 2018

Any ideas to raise the money on the night – please contact Alessandra

Also we need prizes, prizes, prizes !!!

6. AOB

PTA Newsletter – There will be a PTA newsletter coming out next week with lots of information about the fundraising events taking place throughout the school year. The PTA calendar is already on the website and will be included in the newsletter.

'Playing for 18' – after the last meeting a parent came up with the brilliant idea to have a slogan for this year's fundraising activities, so that everyone knows what we are raising funds for. 'Playing' references the fact that we are trying to raise funds for the outdoor area of the main playground and '18' is the amount we are trying to raise this year £18,000 – **'PLAYING FOR 18'**.

Action: Chair of PTA to organise a competition across the school for children to come up with artwork with the slogan PLAYING FOR 18 included, theme should be about the playground and it should be submitted on A4 paper. Closing date 1st December 2017 and the winner gets a prize and their design used at all PTA events !!

Uniform for sports teams – They are ready and will be at the school any day now! Pictures to be taken of children and staff in the kit !!

Co-op Local Community Fund – St Catherine's PTA has been selected by the Co-op to be a local cause benefitting from their new Membership scheme. The scheme donates 1% of all Co-op branded purchases by Co-op members to local good causes. Parents, carers, friends and family will be able to raise money for the PTA by shopping at the co-op. Information will be circulated to explain the process!

Action: Chair of PTA to write something for the newsletter about this funding

Action – DL to contact the Co-op to find out if we can secure some co-op loyalty cards so we can start promoting this fundraising to everyone.

7. Date of next meeting: Wednesday 10th January 2018

