



St Catherine's RC Primary School, Didsbury

Parent Teacher Association

Minutes for PTA AGM Wednesday 4th October 2017

PTA members meeting Wednesday 4th October 2017

7.00pm St Catherine's School

In attendance:

Nina Chwastek (Headteacher), Alessandra Parello (Chair), Debbie Lynch (Treasurer), Mandy Harris, Cathy Redford (Co-Treasurer), Miriam Barnes (Co-secretary), Anne Cook (Co-secretary), Vinnett Walsh, Anna Kerins, Amanda Zacharzewski, Lee McGrail, Stephen Sullivan, Vanda Murray, Paul Wheeler, Claire Clay, Sarah Moister, Antoinette Meskill, Kate Mackenzie, Cath Cunningham, Sarah Conlon, Alex Bone

1. Apologies:

Carola Guevera, Jamie Richardson, Michaela Groogan, Liz Riding, Annamaria Veglio, Bryan McMahon, Sarah Campbell.

- 2. The minutes from the last AGM 20/9/2016** - agreed and it was confirmed that the scouts were paid the sum of £50

3. AGM Business

Miriam Barnes and Anne Cook resigned as Co-secretary – thanks were given to Miriam and Ann for their valuable contribution over the last 4 years. Vinnett Walsh was voted in as Secretary.

Committee for 2017-2018 therefore comprises of:

Chair: Alessandra Parello
Secretary: Vinnett Walsh
Treasurer: Debbie Walsh
Co-Treasurer: Cathy Redford

4. Reports:

Chair:

Alessandra thanked everyone for their help with the 16 events in 2016/17 and for the amount raised. Alessandra made a plea for continued help and support to organise the forthcoming events in 2017/18. Match funding was secured by two members of the PTA totalling £1100. Huge thanks to Claire and Cathy!!

Action: Chair to send a letter of thanks to the two companies.

Treasurer:

Total raised 2016/17 - **£18,698.81**

Balance of account as of 25/09/2017 - **£5,327.36**

Another cheque for **£4,000** will be presented to the school. Mandy Harris confirmed it will go towards purchasing books for the new library area. The remainder will stay in the account to be used for expenditure on the forthcoming events.

Debbie confirmed that the PTA accounts will be audited by Mr Shilling after the AGM meeting.

Mandy Harris conveyed her thanks by staff and teachers for raising funds towards resources for the School.

Action: Treasurer to remove Anne Cook and Miriam Barnes names as signatories and to add Vinnett Walsh and Cathy Redford as Signatories.

Headteacher:

Nina Chwastek conveyed her thanks to all for running the events, it was a massive year and an enormous success in terms of money raised and community involvement. Particularly considering the difficult events surrounding the fraud case, everyone still supported the PTA. Money that has been recouped from the fraud case has gone directly to the school and the children i.e. the new library area.

The impact of what the school has raised for the school:

- 2015/16 – outdoor area early years
- 2016/17 – books across the school
- 2017/18 – outdoor area of the main playground

Portacabins have now gone. The land belongs to the parish but Father John is happy to share its use. The school and parish are working together to explore how it can be used by both parties. PTA agreed with the schools wish to update the main playground and the fundraising target has been set at £18,000.

AGM concluded.

PTA Agenda:

5. The minutes of the last meeting 20/6/2017 – agreed

Alessandra thanked everyone for attending the meeting, particularly the new members and encouraged them to come to the meetings and to be involved with the fundraising efforts of the PTA. Ways of supporting the PTA are - by helping out, offering suggestions, being an organiser, supporting events or just coming and getting to know other parents/carers. All are welcome!

6. Planning forthcoming events:

Film Night – Friday 17th November 2017

Organiser – Liz Riding

Volunteers so far – Claire, Cath, Vinnett, Alessandra, Sarah and Francis – more needed

Non-Uniform day – Thursday 30th November

Family Christmas Party - Sunday 3rd December 2017

Organiser – Cath Cunningham

Action: All volunteers to get in touch with Cath to help organise the event – particularly present wrapping for Father Christmas!!

Action – Chair to book the Community Centre.

Mulled Wine and Hamper event – Thursday 21st December

Organisers – Anne Cook

Volunteers: Debbie, Cath, Alessandra and Vinnett – more needed

School Disco – Friday 19th January 2018

Carola Guevera has organised the school disco successfully for 6 years!! The chair expressed her thanks and confirmed that Carola would like to hand over the school disco to someone else to organise with advice and guidance from Carola if needed! Anyone interested in organising the school disco, please get in touch with Alessandra.

Coffee Morning – Friday 9th February 2018
Organiser – Cath Cunningham

Social Event - Saturday 3rd March 2018

It was agreed to not hold a Summer Ball this year but to have a social event that hopefully as many parents and carers will attend. Suggestions regarding venues and theme of the event are welcome. Current venues put forward: Northenden Golf Club, Old Bedians RFU, Didsbury sports club, Chancellors and Riverside.

Didsbury Festival – Saturday 16th June 2018

Summer Fair – Sunday 15th July 2018

The school newsletter has a PTA noticeboard so everyone can keep updated on what is going on. Information about match funding will be included in the next newsletter to get as many people who work for companies or organisations who match fund charitable events to ask them to support our charity!

Action: Chair to write a short piece on match funding for the next newsletter.

Date of next meeting: **Tuesday 14th November 2017** (meetings will alternate between Tuesdays and Wednesdays to get as many people to attend)