



Minutes for PTA Members Meeting: Tuesday 20th June 2017

7.00pm St Catherine's School

In attendance:

Nina Chwastek (Headteacher), Alessandra Parello (Chair), Debbie Lynch (Treasurer), Mandy Harris, Cathy Redford, Anna Kerins, Vinnett Walsh (minute taker)

1. Apologies:

Jodie Tyrrel, Antoinette Meskil, Sarah Conlon, Anne Cook (Co-secretary), Miriam Barnes (Co-secretary), Jamie Richardson and Cath Cunningham.

2. **The minutes from the last PTA** were agreed after amendments were made to the last finance update. Amendments recorded below.

Nina and Alessandra confirmed that statements would be made now that the court case is concluded. Again, everyone was thanked for their patience and understanding during a very difficult time.

3. Financial update:

Some amendments needed to be made to the previous amounts raised. The PTA are always keen to communicate how much has been raised and to thank parents and carers soon after an event has taken place. However, it was agreed that in future to ensure that we are announcing the correct figures an approximate figure (for example, we raised in the region of or more than) will initially be communicated to the school community and once all income and expenditure has been reconciled the actual figure raised will be communicated.

Amounts raised at recent events:

- Didsbury festival - £339.31 (previously £400.31, miscount of £1 and deduction of £60 for the purchase of tables)
- Summer Ball - £2570.99 (previously £2595.99 – refund of £25)
- Jamie's Quiz night - £383.26 (previously £305.26 due to £78 raised during the quiz night from heads and tails game)
- Figures for Movie night and the School disco will be amended and recorded at next meeting.

Total amount raised since September 2016 - £9997.17

4. Review of recent events:

Didsbury Festival

- Weather impacted upon the number of people attending the festival but overall a good day and something the PTA would like to do again.
- Bird seeds sold well
- Initial feeling is that there were too many activities on the stall this could potentially be streamlined next year, however coconut shy was popular.
- Purchase two plots next year, make it eye catching and look at the potential for getting access to a pirate ship and taking children's photographs on it.

Summer Ball

- Good turn out, and auction went well.
- Summer ball or an alternative social event for 2018 to be explored further.

5. Forthcoming events

Movie Night – 23rd June, 130 tickets sold so far, this figure is down on last year but there will be no tickets sold in the playground on this occasion as we try and encourage everyone to use ParentMail. As always helpers needed including teachers at the end of the event to handover children to their parents/carers.

Summer Fair – 16th July, 47 raffle prizes secured. The PTA members want to encourage children to be fundraisers and it has been agreed with the school that the PTA Chair will visit each class and talk to the infants and juniors to encourage them to sell the tickets to friends and families. To further motivate the children there will be a prize draw, one for Infants and one for the Juniors, who have sold 10 raffle tickets or more – they could win a £25 Voucher.

At the previous meeting the PTA discussed what activities would be at the fair, further discussion took place and the following will also be available:

Face painting

Inflatable obstacle course

Fairground games

Pirate ship with the opportunity to take a picture dressed as a pirate

Entrance will continue to be £1 for adults and 50 for children.

Action: PTA Chair to advise the school of the measurements of the inflatable obstacle course to ensure that it can fit the plot.

Action: PTA Treasurer to identify another attraction for the fair

Action: School to hold a non-uniform day on Friday 14th July – children will bring a bottle or toiletry item.

Action: PTA Chair to hold a small meeting for the planning of the Summer Fair.

Coffee Morning – 21st July, to be confirmed or cancelled.

Ice cream and Prosecco – 25th July last day of term.

6. Other ways of making money

Possible match funding for the Summer fair.

Gift Aid – ongoing

Easy fundraising – to continue to encourage all to use the website to raise money for the school

Crowd funding – ongoing.

7. AOB

Uniform for sports teams – there is possible sponsor for the sports teams – further work to be done.

Uniform suppliers – Goodies now have the V-neck jumpers and school ties can be purchased from school. There has been some further work done to identify other potential suppliers but at present Goodies is the online supplier and there are other outlets in Didsbury.

Our children are already benefiting from the funds raised by PTA fundraising activities - 75% of reading resources have been purchased and are in use by the children.

2018/19 – Two dedicated library areas with new books for Infant and Juniors – possible focus for PTA fundraising for the next two years.

Following the meeting the PTA Trustees completed an Audit of the financial paperwork from September 2016 to 20th June – checking receipts, income and expenditure and ensuring that the amounts raised are correct. The financial records were correct – thanks were expressed for all the hard work the PTA Treasurer has done to ensure that we have robust and transparent handling of finances from PTA events.

8. Date of next meeting: TBC