



Reception Parent and Carer Information: 3rd September 2021

Dear Parents and Carers,

We are looking forward to welcoming your child into their new Reception class next week at St. Catherine's. Below is some key information to help you regarding dropping off and picking up your child for their half-day sessions on Monday to Thursday this week and then details of how this will differ when your child is in their class full time, starting on Friday.

Monday-Thursday: Half-Day Sessions

You will have previously received a letter from school stating your child's colour group and timings for their half-day sessions. Please refer to this to know what time to drop off and pick up your child next week.

For these half-day sessions, we ask that you drop off and pick up your child via the school's new main entrance. This is situated on the opposite side of the school from the church entrance and our playground entrance. There will be staff around to help and show you where to go on your child's first day.

When dropping off your child, please come to the new main school entrance where you will be greeted by Mrs Short, our new Early Years Phase Leader. There will also be other staff on hand to support you and your child and to take them into their new classroom through our Early Years playground.

When coming to pick up your child, please again come to the new main school entrance. Your child will be brought to you by the Reception staff and you will then be able to take them home.

Friday: Full-Time

On Friday, the usual drop-off and pick-up procedures for Reception children will begin as this will be your child's first full day in Reception.

On Friday morning, we ask that you bring your child to the playground entrance of the school (near the main entrance to the church) between 8.30am and 8.45am. You will be able to walk with your child onto the playground where you will be greeted by Reception staff. Your child will then go into their classroom and we ask parents and carers to then leave the playground promptly. There will be staff available to show you where to go.



St. Catherine's RC Primary School

At the end of the school day, you will be welcomed onto the school playground (same entrance as the morning) at 3pm where both Reception classes will be lined up, ready to be collected. You will be able to then collect your child from their class line. At this point, we ask that you please promptly leave the playground as children in Years 1 and 2 will also be collected from the playground at this time too.

There will be staff present to help you and answer any questions you have during the first week. We will also be on hand to support any children who may be a little nervous about their first day in Reception. We understand that this is a big day for both parents/carers and children and we are here to help in any way we can.

Please also note that your child does not need to purchase or bring in a P.E. kit to school at the moment. Kits will be required later in the year and you will be given notice of this.

We look forward to welcoming you and your child into school next week and we hope you have a lovely weekend.

Kind regards,

Miss Quiligotti and Mrs Short

Deputy Headteacher and Early Years Phase Leader